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**MEMORANDUM**

Date: August 28, 2014

To: All Assistant Principals-Student Activities and ASB Advisors

From: Dr. Thomas A. Glover

Re: Notice of Voluntary Participation in Fundraising

Voluntary fundraising is a potential source of financial support for programs on your campus.

Per Education Code Section 49010, “Any school or school district is prohibited from *requiring* students to pay student fees as a condition for participation in an educational activity including extracurricular activities.”

Although section 49011 (b) (4) provides that a school district or school shall not offer *course credit or privileges* related to educational activities in exchange for money or donations of goods or services from a pupil or a pupil’s parents or guardians, and a school district or school shall not remove privileges related to educational activities, or otherwise discriminate against a pupil, because the pupil or the pupil’s parents or guardians did not or will not provide money or donations of goods or services to the school district or school, section 49011(c) clarifies that “This article shall not be interpreted to prohibit solicitation of voluntary donations of funds or property, voluntary participation in fundraising activities, or school districts, schools, and other entities from providing pupils prizes or other recognition for voluntarily participating in fundraising activities.”

The following page contains a template of language to be used on ALL Fundraising Fliers involving students. All Fundraising Requests must contain a copy of this Parent Flier that includes specific language, signature recognition, and the date the Flier was distributed. These forms should be signed, returned, and archived similar to a permission slip by the Coach/Advisor in case it is needed for future reference.

In order to have an archival sample from your site, Please send me samples of two different fundraising notices you have initiated using this Notice prior to October 15, 2014 Thank you in advance for your work in supporting our students.



## Voluntary Participation Notice

Dear Parent / Guardian,

Our (Team, Group, Club, Class) \_\_\_\_\_ is participating in a fundraiser to purchase \_\_\_\_\_ . We will be selling \_\_\_\_\_ for \$\_\_\_\_\_ each. Parents and students are encouraged to participate in this fundraiser with the understanding that participation is completely voluntary and that participation in fundraising does not impact your student's ability to participate with our (Team, Group, Club, Class) \_\_\_\_\_ .

We are also accepting voluntary donations and will provide you with a Tax Free ID number for your records upon request. Donations are not mandatory, and are not required in order for your student to participate in our program.

We may also provide prizes and/or recognition for our top fundraisers. Thank you in advance for supporting our (Team, Group, Club, Class) \_\_\_\_\_ .

I acknowledge that my student's and my participation in fundraising or donating is completely voluntary and is NOT a requirement or condition for participation.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_