

Sweetwater High School

Office of the Assistant Principal
2900 Highland Avenue
National City, CA 91950
Phone: (619) 474-9710



Teacher Notification Student Participation in Field Trip or In-School Activity

Student First and Last Name: _____ Grade: _____
Date of Activity: _____ Circle periods student will miss: 1 2 3 4 5 6 7
Name of Field Trip/In-School Activity: _____
Location: _____
Sponsoring Group: _____
Teacher/Advisor/Coach: _____

Teachers –

1. Please sign in the appropriate space below after your period number to signify that the above named student has notified you of his/her intention to attend this Field Trip or In-School Activity.
2. Also, please include his/her current Scholarship and Citizenship grade for your class with any additional comments pertaining to his/her progress.
3. Please include any work the student needs to complete as a result of missing your class.

Period	Scholarship Grade	Citizenship Grade	Comments	Work to be completed	Teacher Signature
1					
2					
3					
4					
5					
6					
7					