

HOW PARENT / STUDENT CAN ACCESS STUDENT BARCODE IN PARENT/STUDENT PORTALS

Student barcode is being used as the student ID for the time being. Picking up a mobile device, meal benefits, library books, etc. will require this barcode, which was emailed to each student and parent one time but can also be accessed via student and parent portals. Below are the steps to access it in portals.

STEP 1. Once logged in the parent portal, click on **More** under the Index on the left.

STEP 2. Click on Student Barcode under Quick Links.

≡	Infinite Campus				
Message Center		More			
Today Calend	dar	Address Information	>	Quick Links	
More		Demographics	>	Student Progress	
		Family Information	>	Transfer Request Bus Pass Refund	
		Health	>	Transcript Report Summer School Locator	
		Important Dates	>	Student Barcode	

STEP 3. Click on drop-down menu to select a student.

Select a student	3	Report Name: Student Barcode		
Student Information				
Student Number	First Name	Last Name	Grade	
Please generate to receive to Generate Report	the Barcode.			

STEP 4. Select Student.

STEP 5. Click on Generate Report.

Select a student	2	Report Name:	Student Barcode
Jenny Doe Johny Doe	First Name 4	Last Name	Grade
Please generate to receive to Generate Report	the Barcode.		

STEP 6. Barcode display sample. You may print, download and save or get screenshot of student's barcode.

Student: Student#: Grade:	11	BARCODE LOOKS LIKE THIS		
			6	